**DANEHILL PARISH COUNCIL**

**Minutes of the public meeting preceding the Council annual meeting held on Thursday 25th May 2017, at Danehill School.**

Present: T. Blake (TB), C. Crouch (CC), A. Goodburn (AG), A. Pattison (AP) and D. Birchell (DB), N. Macleod (NM), and A. Martorana (AM).

In addition Roy Galley (District and County Councillor) was present. There were also members of the public present.

Emma Fulham Clerk to the Council was in attendance.

The Chairperson of the Parish Council, Andrew Goodburn (AG), opened the meeting at 7:30pm.

**Report from Cllr Galley**

Cllr Galley reported on his re-election and the first County meeting on 23rd May. He was appointed Chair of Children Services.

**Questions for Cllr Galley**

Robin Wood raised a query for ESCC regarding road closures in term time and the lack of notice given.

Andrew Goodburn asked for a follow up to his request for the full nitrogen deposition report from Cllr Galley.

**Public Meeting**

Sylvia Martin expressed concerns over the parish council funding for the replacement hall floor. Without a replacement the hall would close on 1st August 2017 and the officers would resign. Andrew Goodburn reiterated the Council support but request for an interim fix quote whilst the facilities review was taking place.

**DANEHILL PARISH COUNCIL**

**Minutes of the Danehill Annual Parish Council meeting held on Thursday 25th May 2017, at Danehill School.**

Present: T. Blake (TB), C. Crouch (CC), A. Goodburn (AG), A. Pattison (AP) and D. Birchell (DB,) N. Macleod (NM) and A. Martorana (AM)

Absent: E. Mills (EM), Rhodri Lewis (RL and Peter Roundell (District Councillor).

In addition Roy Galley (District and County Councillor) was present. There were also members of the public present.

Emma Fulham Clerk to the Council was in attendance.

The current Chairperson of the Parish Council, Andrew Goodburn (AG), opened the meeting at 7:55pm following the Public Meeting.

1. To appoint Chairman

**TB proposed AG to continue as Chair seconded by AM and unanimously approved.**

2. To receive acceptance of office.

AG accepted office on proviso it was for one year and the Council should develop a succession plan.

3. To appoint Vice Chairman

**AM proposed TB seconded by AP and unanimously approved.**

4. To appoint to Committees and representatives to external bodies.

**Committees to remain the same:**  
Planning – TB, AG, AP, EM, AM, NM  
Finance – AP, AG, TB, AM, DB, RL   
Parish Assets – RL   
Highways – NM  
Communications - AM

**External bodies and Committees:**

SLR – NM, AP and AG  
SALC - TB  
Chelwood Gate Village Hall – DB and AM   
Danehill Memorial Hall – EM and AP  
Wealdink –CC  
Ashdown Forest – CC  
Fletching Fund – AP, AG,TB, DB and NM  
Leche and Smith Charities - DB

5. To accept apologies and reason for absence.

Emma Mills – Holiday

Rhodri Lewis – Holiday

Both duly accepted.

6. To receive Declarations of pecuniary and declarable Interests from members in respect of any matter on the agenda.

The Chair reminded Cllrs to declare when necessary.

7. To approve as a true record and sign the minutes of the meeting held on 30th March 2017.

**DB proposed them as a true record seconded by NM and unanimously approved.**

8. To deal with matters arising from the minutes of the meeting held on 30th March 2017.   
  
Church Lane yellow lines – delay due to purdah for the general election.

Forest School – Ashdown Forest have given permission for dropping off.

Tennis Court – signage completed. Issue with water supply for the cleaning and another contractor may be required.

9. Correspondence List.   
  
Church 125 year celebration was highlighted as was the wildlife update in the Burial ground and the correspondence from the youth worker re access to the rec which was accepted.

AG reported on Sheelagh Gilliam correspondence and her usefulness to NM with highways matters.

The correspondence regarding Danehill Memorial ground was noted and would feature on the next agenda.

WDC footpath diversion correspondence was also noted and no response was deemed necessary.

10.Finance.

(i) To report on account year to date 2017/18

AP reported on the account which had been circulated prior to the meeting.

There were no further queries.

(iii) To report on ear marked reserves and confirm any transfers.

No updates required.

(iii) To accept expenditure list.

**The expenditure list had been supplied for £14326.37 and additional expenditure of £834.42 was listed at the meeting in addition both lists were unanimously approved.**

**The youth worker cost of £7500 would be on the agenda in June.**

(iv) To accept internal auditor statement.

**Duly accepted.**

(v) To approve annual governance statement 2016/17.

**AG read each in turn and they were all unanimously approved. He then signed the audit form accordingly.**

(v) To approve accounting statements 2016/17.

**AG read the accounting statements which had been circulated prior to the meeting and they were unanimously approved. He then signed the audit form accordingly.**

11.To consider proposals for the parish facilities review. Costs to be confirmed.

**After some discussion it was agreed to go ahead with the proposal to employ AIRS for three days at a cost up to £1155 to review the Parish facilities. This was unanimously approved.**

12. To receive Highways data and proposals if available.

NM reported the information was with Ian Johnson from ESCC for recommendations and a future SLR meeting on 14th June would review it in detail with Ian to see what was possible and what should be prioritised.

**NM would supply the speed data information to be posted on the website.**

*RG left the meeting*

13.To receive reports from Parish Councillors.

DB reported on discussions re accessibility to the side of the Chelwood Gate Hall for the defibrillator. She hoped this would be resolved imminently.   
  
AM reported on the recent meeting with Beryl Blake and Ingvar Svenson re the Church information leaflet for new householders. He reported it was his view that this information was held on the website and a leaflet would become out of date quickly so the Church could continue with it but the Parish Council should not contribute financially.

He also reported the next newsletter was due in June and requested the Council consider another dog bin near the Red Lion pub.

CC reported on Conservators’ meeting with TB , CC and AG , a follow up meeting was planned for September with the Full Council prior to the Council meeting. A proposed cost of £1:50 / £900 for the parish per annum had been suggested by the Conservators.

CC reported she was meeting John Wood WDC next week to finalise the emergency plan. This was important in light of recent terror incidents.

CC reported on the coffee morning in Danehill Memorial Hall and a cream tea was planned for next Wednesday between 3 and 4:40 in Chelwood Gate Village Hall.

14. To consider Planning Applications if applicable.

None.

Date of next meeting

Parish Council Meeting 29th June 2017 Chelwood Gate Hall

**Meeting closed at 9:40pm**